



## **Career Opportunity: Research Analyst I**

Arbor Research Collaborative for Health seeks **Research Analysts** to provide data analytic support for a wide range of health services research, biostatistics, and epidemiology projects using medical research data to create research protocols, publications, grants and manuscripts. These opportunities are for individuals experienced in statistical and biomedical data analysis, quality control and improvement, and the design and development of new studies. This position will contribute to the success of major studies in a dynamic, collaborative setting.

**Arbor Research Collaborative for Health**, a not-for-profit organization located in [Ann Arbor, MI](#), strives to improve clinical practices, patient outcomes, and health-related public policy through research projects in the United States and internationally. Our multidisciplinary teams of clinicians, biostatisticians, policy analysts, data and project managers, programmers, and other professionals share a passion for high-quality, evidence-based research and take pride in collective achievement. We seek to grow our diverse and dynamic staff to help us address the pressing health-care challenges of today and tomorrow.

More information about this opportunity and the benefit program at Arbor Research is available on the careers page at [www.ArborResearch.org](http://www.ArborResearch.org).

### **CHARACTERISTIC DUTIES AND RESPONSIBILITIES**

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- Work with the Managing Analyst and Lead Investigators as needed, to coordinate research development and to ensure completion of assignments in a timely manner
- Consistently adhere to strategies and utilize tools in place to ensure accuracy, programming, and documentation standards (e.g., analytical checklist, code reviews, etc.), while displaying a professional and exemplary work and research ethic in both attitude and accomplishment
- Work with Managing Analyst to contribute to a wide variety of analytical tasks, including simple quick-turnaround data requests for funding sources and the general public, and analyses for investigators or committees
- Demonstrate ability to conduct research under the direction of supervisors and principal investigators
- Assist authors with preparation of tables and figures for inclusion in a variety of written materials
- Prepare results for presentation in public forums to biostatisticians and non-biostatisticians (including clinicians), and attend committee meetings and conferences, as needed
- Attend committee meetings, conference calls, and national/international conferences, as needed

## **SUPERVISION RECEIVED**

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General administrative supervision is received from the Managing Analyst. Close collaboration is expected with Senior Investigators and Principals.

## **SUPERVISION EXERCISED**

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None

## **REQUIRED QUALIFICATIONS**

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- Master's degree in quantitative field (Statistics, Biostatistics, Epidemiology, Economics, Public Health, Public Policy, etc.) or equivalent combination of education and experience
- At least 1 year professional statistical programming experience and/or coursework
- Experience with statistical software, SAS preferred
- Understanding of statistical concepts and basic fluency in analytical approaches for health care
- Strong oral/written communication skills
- Proficiency in Microsoft Office applications

## **DESIRABLE QUALIFICATIONS**

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- Non-profit experience
- Health research background

Visit <http://www.arborresearch.org/Careers.aspx> to apply. Job Applicants must submit a personalized cover letter, resume, SAS code sample, and salary requirements.

### **No Recruiters or Staffing Firms please**

#### **EOE/AA EMPLOYER**

Arbor Research Collaborative for Health is an equal opportunity/affirmative action employer. Job applicants will be considered without regard to race, citizenship, creed, color, gender, religion, age, national origin, marital status, or sexual orientation. In addition, all qualified applicants will receive consideration for employment and will not be discriminated against on the basis of disability or their status as a protected veteran. Arbor Research Collaborative for Health provides reasonable accommodation upon request, in accordance with State and Federal laws.

#### **E-VERIFY EMPLOYER**

E-Verify is an Internet based system operated by the Department of Homeland Security (DHS) in partnership with the Social Security Administration (SSA) that allows participating employers to electronically verify the employment eligibility of their newly hired employees in the United States.